

# Using Microsoft Office

Last Modified on 03/24/2025 12:08 pm PDT

## Office is available for free for Students

Students can download Microsoft Office for free by visiting <https://www.microsoft.com/en-us/microsoft-365/download-office>

Make sure to sign-in using your Cal Lu email address and password.

## Office as an Application

Microsoft Office comes pre-installed on Cal Lu devices.

**Note: Signing into office may override the granted license. If you need to sign-in to access certain functions within Microsoft Office, please email or call the Help Desk for assistance - [helpdesk@callutheran.edu](mailto:helpdesk@callutheran.edu) / 805-493-3698**

## Office in the Browser

You can use Microsoft Office from any personal device by going to <https://www.office.com> and signing-in using your Cal Lu credentials.

## Downloading to a Personal Device

Cal Lu has the A3 education license. All staff, faculty, and students can download office on up to 5 devices. Download [here](#).

For more details on features, see the following: <https://learn.microsoft.com/en-us/office365/servicedescriptions/office-365-platform-service-description/microsoft-365-education>