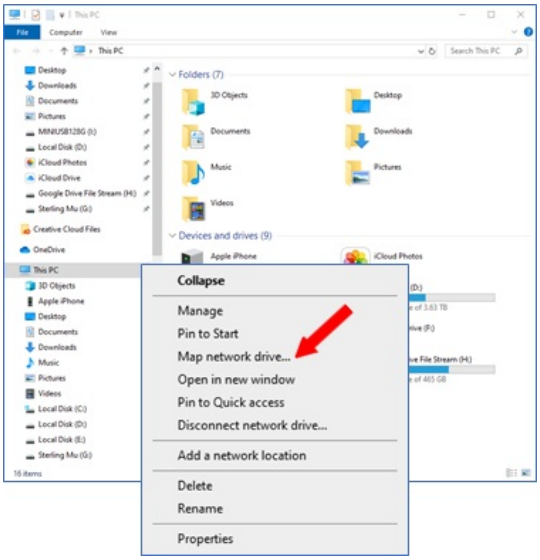
Setting up Access to your Campus Drives - PC

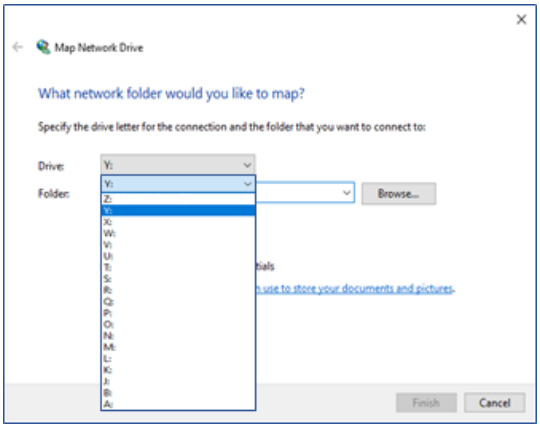
Last Modified on 10/21/2022 2:22 pm PDT

Be sure you are connected to the VPN if mapping drives on your home or personal computer.

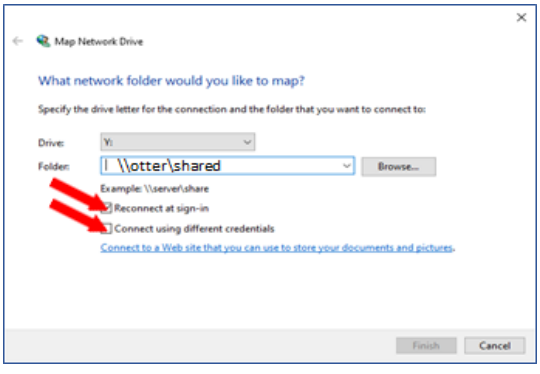
Open a file explorer window and right click on "This PC" - choose "Map Network Drive".



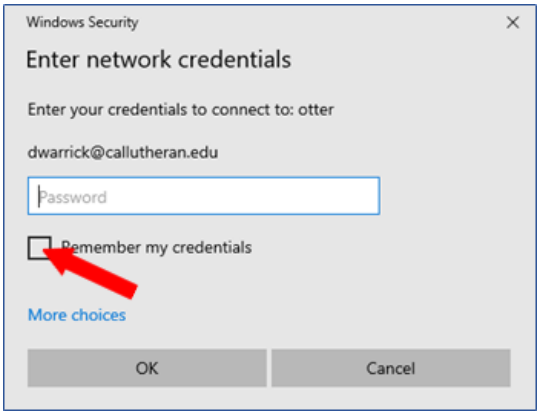
We'll begin by mapping your departmental drive. Begin by selecting drive letter "V".



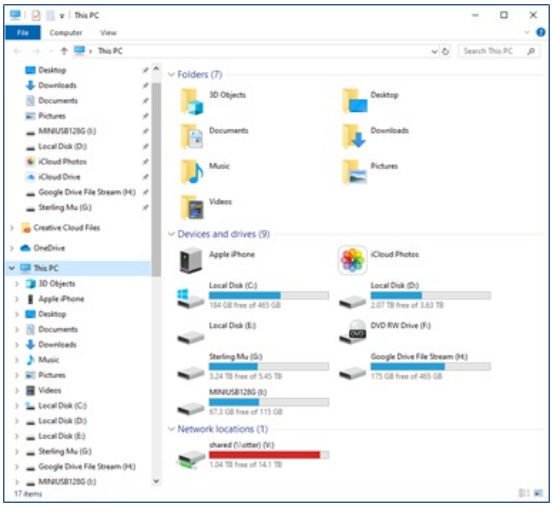
Make sure you have a check mark in both "Reconnect at Startup" and "Connect using different credentials" In folder name for the "V" drive type: \\otter\shared. Click Finish.



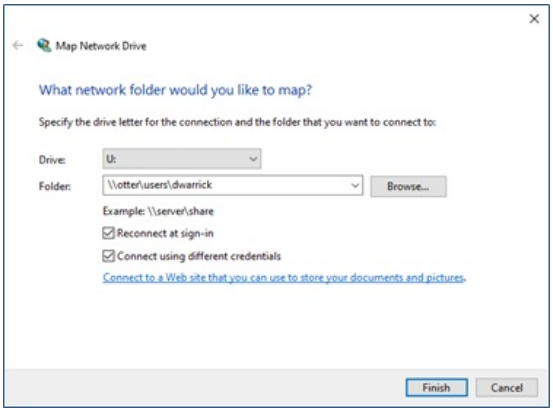
Enter your CLU credentials and place a check mark in the box "Remember my credentials"



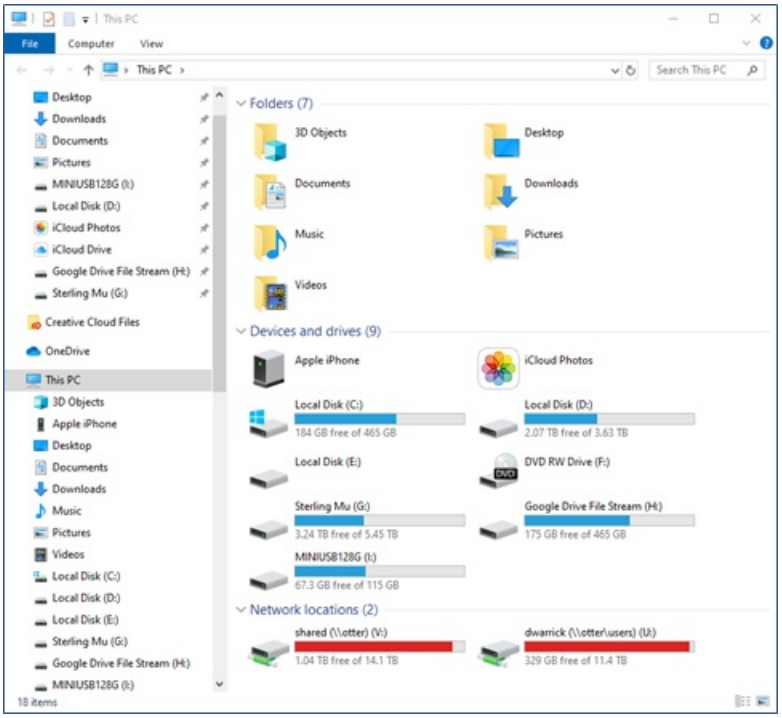
The V drive now appears in your Explorer window.



Map your "U" drive in the same way. This time, in the map network drive dialogue box, enter: \\otter\users\username (Where username is your campus user name)



Your departmental and personal drives now appear and you can access your campus data.


This PC
File
Computer
View
This PC
Search This PC
Desktop
Downloads
Documents
Pictures
MINIUSB128G (I:)
Local Disk (D:)
iCloud Photos
iCloud Drive
Google Drive File Stream (H:)
Sterling Mu (G:)
Creative Cloud Files
OneDrive
This PC
3D Objects
Apple iPhone
Desktop
Documents
Downloads
Music
Pictures
Videos
Local Disk (C:)
Local Disk (D:)
Local Disk (E:)
Sterling Mu (G:)
Google Drive File Stream (H:)
MINIUSB128G (I:)
18 items
Folders (7)
3D Objects
Desktop
Documents
Downloads
Music
Pictures
Videos
Devices and drives (9)
Apple iPhone
iCloud Photos
Local Disk (C:)
184 GB free of 465 GB
Local Disk (D:)
2.07 TB free of 3.63 TB
Local Disk (E:)
DVD RW Drive (F:)
Sterling Mu (G:)
3.24 TB free of 5.45 TB
Google Drive File Stream (H:)
175 GB free of 465 GB
MINIUSB128G (I:)
67.3 GB free of 115 GB
Network locations (2)
shared (\\otter) (V:)
1.04 TB free of 14.1 TB
dwarrick (\\otter\users) (U:)
329 GB free of 11.4 TB