

Zoombombing

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In light of recent **Zoombombing** incidents at other universities, please take these precautions to prevent uninvited attendees from joining your sessions:

- **Attendee on Hold** ITS has enabled the setting to place a participant on hold or to remove a participant. A participant on hold can re-enter the room, however, once you remove a participant, they cannot re-enter the room during that session.
- **Set a Meeting Password**: You can add a password that participants must enter to join your meeting.
- Schedule and launch Zoom sessions from within Blackboard (refer to Digital Learning's Zoom training sessions).
- Do not post your Zoom Personal Meeting ID online (LinkedIn, Forums, email Signature, etc.)
- **Allow only authenticated to join meetings**: If you do not intend on having non-Cal Lutheran guest lecturers join your sessions, lock down your sessions to Cal Lutheran authenticated users only.

For Faculty

- **Waiting Room**: Enable the waiting room in Zoom.
 - Advantage, 1) you control who joins your session, 2) effective for faculty office hours to preserve student privacy.
 - Disadvantage: 1) you'll need to monitor who is waiting, 2) students cannot enter the room before you join.
 - **CTL Video with specific Blackboard instructions** begins at about the 26 minute mark.
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