Changing your phone "State" remotely

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Changing Your Phone State Remotely

Dial (805) 493-3700 (on campus extension 3700).

Enter your extension number.

Enter your voicemail password and press #.

Press 7 to access Mailbox Options.

Press 2 to change the call handling mode.

1-Standard

2- In a meeting

3- Out of Office

4- Extended Absence

5- Custom