## Faculty and staff Android setting for Exchange email

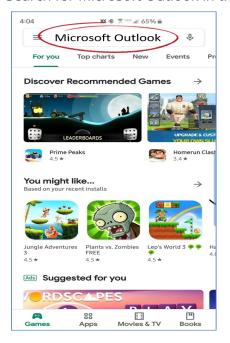
Last Modified on 09/24/2019 9:01 am PDT

The steps may vary depending on the model of the Android phone, but the information for the setup remains the same.

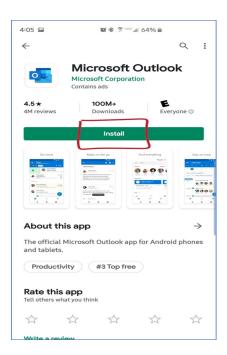
1. Open the Play Store app on your phone.



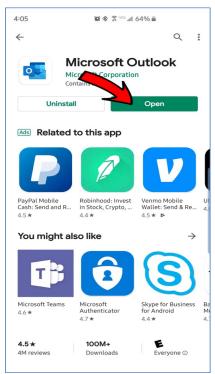
2. Search for Microsoft Outlook in the search bar.



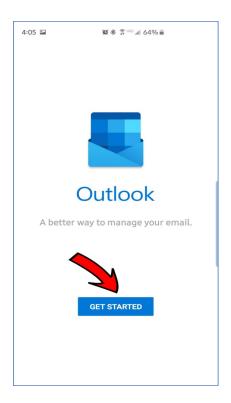
3. Tap on the Install button to install the app.



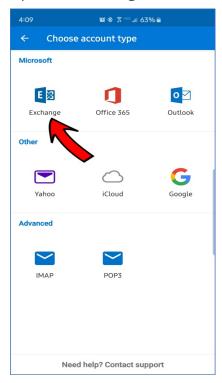
4. Next, go ahead and tap "Open" to start the app.



5. Once the Outlook app starts, tap on the "Get Started" button.



6. Tap on the Exchange icon.



7. Tap on the Advanced Settings button.



8. Fill out the boxes below with following information  $\ \ \,$ 



9. Click the checkmark to login

