

# Faculty-Staff iOS setup for Exchange email

Last Modified on 10/21/2022 1:48 pm PDT

1. Tap on the **Settings** icon on the Home screen.



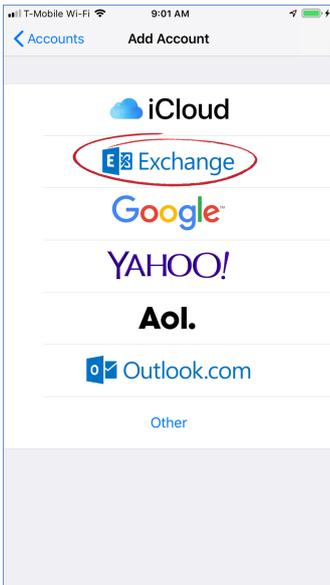
2. To add an account, tap **Passwords & Accounts**



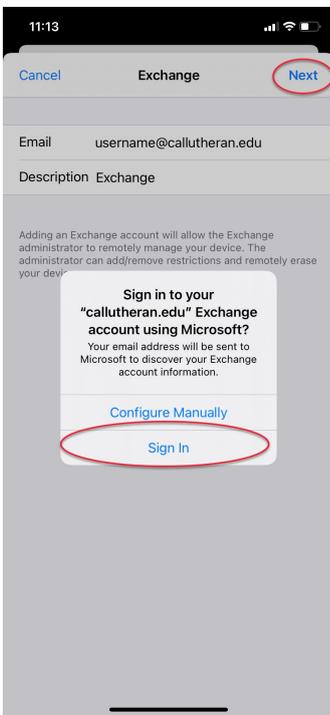
3. Select **Add Account**



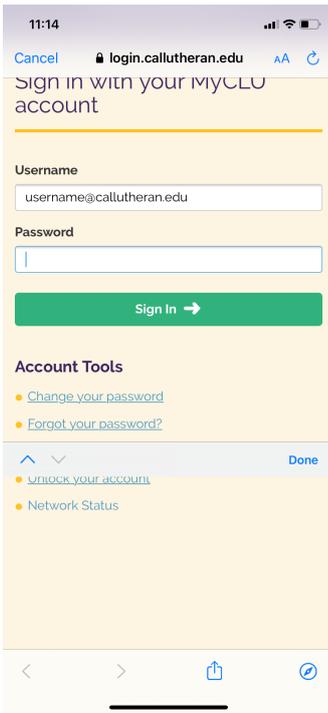
4. On the next screen, select **"Exchange"**



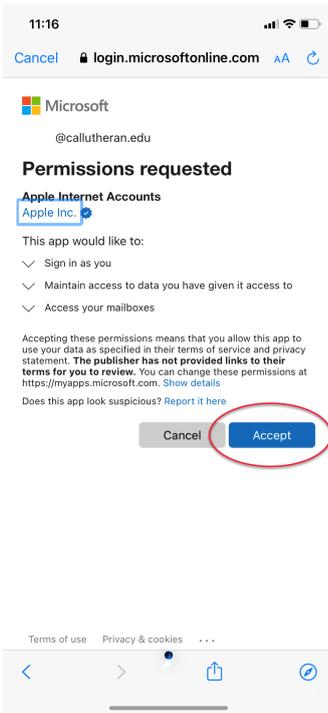
5. Enter your CLU email address and a name for your account and click **"Next"** and then tap **"Sign in"**



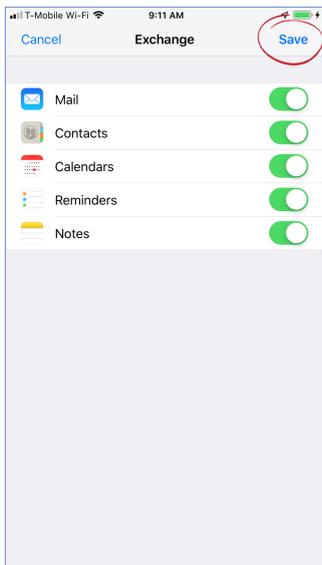
6. Enter your CLU Password



## 7. When prompted, tap "Accept"



## 9. Tap "Save"



10. Your Exchange account is now setup

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